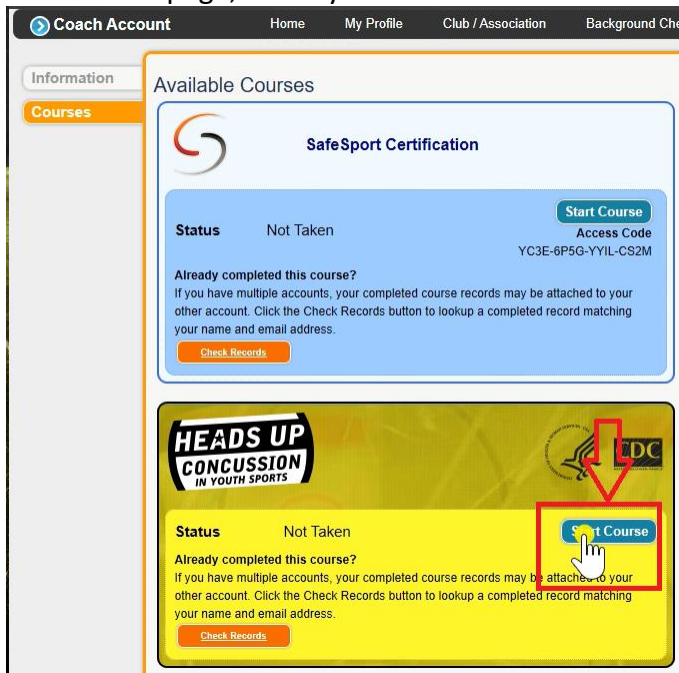


Completing the CDC Concussion Course

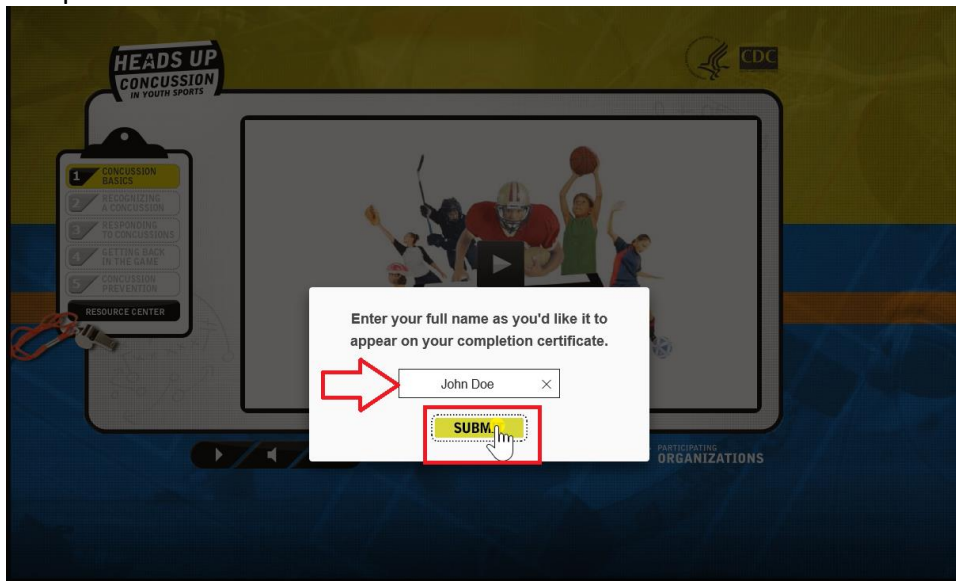
1. Login to your GotSoccer Coach or Manager account that was set up for you by your club.
 - a. Coaches can login [here](#).
 - b. Managers, chaperones, and team parents can login [here](#).
2. Once you are in the account, click on LEARNING CENTER COURSES in the yellow box titled CDC Heads-Up Course.



3. On the next page, in the yellow section titled Heads Up Concussion, click on START COURSE.



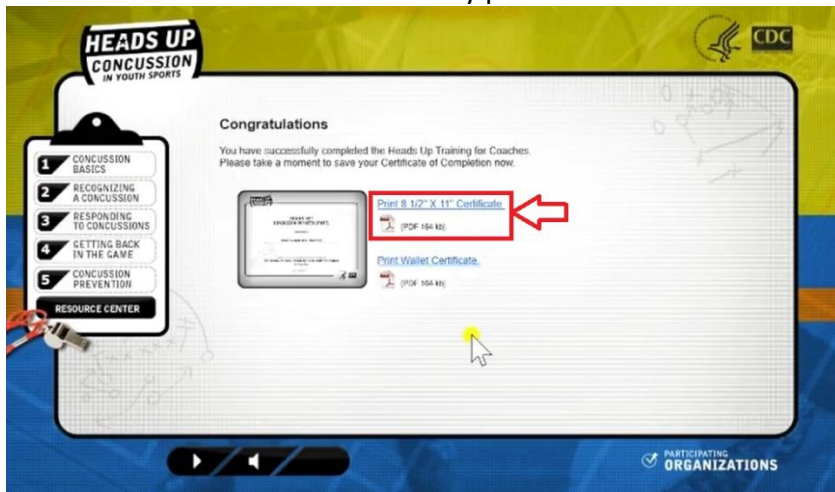
4. A new tab will open up, taking you to the CDC Concussion Course.
5. You will first be prompted to enter your name, which will populate on your certificate once you have completed the course.



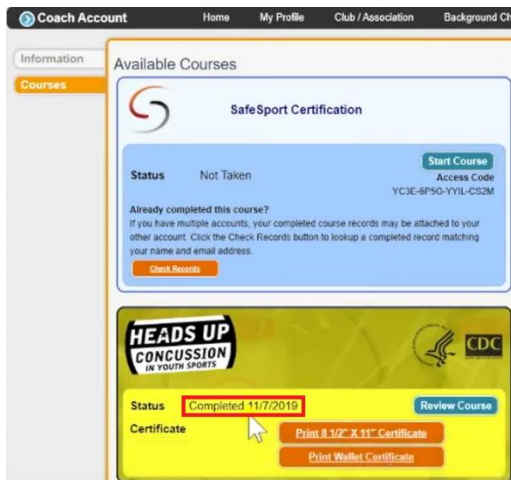
6. After typing your name, click SUBMIT, and begin the course by clicking the Play Button. Once you begin, it will take 20-30 minutes to complete the course.
 - a. If you have to leave, your progress will NOT BE SAVED. You will need to restart from the beginning if you leave the course, regardless of how far you got before exiting.
 - b. If you take longer to complete the course (over an hour), when you complete the course, the status may not copy over to GotSoccer, but you will still be able to get your certificate.



7. Once completed, you will arrive at a screen to print your completion certificate. Make sure to save this certificate in case it is needed at any point in time.



8. Once completed and you have saved the certificate, you can close the tab to return to your GotSoccer account. The status should reflect almost instantly after completing the Concussion course and closing the tab.



9. The CDC Concussion Course will take approximately 30 minutes to complete.

Frequently Asked Questions

- WHAT IF MY ACCOUNT DIDN'T UPDATE?
 - o If the status isn't updated within 12 hours, email your certificate to riskmanagement@coloradosoccer.org. A member of the CSA staff will use the certificate to update your GotSoccer account.
- WHEN WILL I NEED TO TAKE THIS AGAIN?
 - o Your completed Concussion course status will stay on file for the rest of the calendar year. In early January of each year, the status of each coach and manager account will be reset to Not Completed and all individuals will need to retake the course, no matter when they last took the course.
- WILL I HAVE TO RETAKE THE ENTIRE COURSE?
 - o Yes. When your status is set to Not Completed, you will retake the Concussion Course in its entirety. It will be the same exact process as shown in this video.